



# Phased School Reopening Health and Safety Plan Template

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Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non- instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

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*This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.*

## Health and Safety Plan: **WELLSBORO AREA SCHOOL DISTRICT**

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

**This plan outlines the Wellsboro Area School District’s strategy in preparing for, responding to, and recovering from a pandemic, specifically COVID-19, in a collective, community approach. It serves as a guide for the safe reopening of the schools in the Wellsboro Area School District. This is a fluid document, based on local, state and federal guidelines, that will continue to develop over time.**

## **Type of Reopening**

### **Key Questions**

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
  - The WASD conducted a parent/community survey
- How will you communicate your plan to your local community?
  - The WASD plan will be posted on our District website and a phone message will go out to all parents of the District.
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?
  - The WASD will follow the CDC and PDE guidelines for determining a school closure
  - Significant modifications will be done in the case of: a community outbreak, a documented case within our school community

**Based on your county’s current designation and local community needs, which type of reopening has your school entity selected?**

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

**Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): August 26**

## Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked "Pandemic Coordinator". For each additional pandemic team member, enter the individual's name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under "Pandemic Team Roles and Responsibilities":

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individuals will play a role in drafting the plan and within-year decision making regarding response efforts in the event of a confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Superintendent	Dr. Brenda M. Freeman	Both
Building Principal	Jeremy Byrd Rob Kreger Steve Adams	Both
Building Assistant Principal	Ben Miller	Both
School Nurse	Hannah Kroll Sarah Tinney	Both
Transportation	Brian Kennedy	Both

<b>Business Manager</b>	Laura Perry	Both
<b>Building and Grounds</b>	Daren Bryant	Both
<b>Director of Technology</b>	Bryan Murphy	Both
<b>Director of Special Education</b>	Timothy Hanner	Both
<b>Food Service</b>	Katrina Doud Joyce Butler	<b>Plan Development</b>
<b>Local Health Official</b>	Christa Wagner Janelle Brennan Linda West	<b>Plan Development</b>
<b>Director of Online Services</b>	Ben Largey	Both
<b>WAEA Representative</b>	Tammy Giarth	<b>Plan Development</b>
<b>WEA Support Staff Representative</b>	Shane Cleveland	<b>Plan Development</b>
<b>Parent Representative</b>	Tracy Doughtie	<b>Plan Development</b>
<b>WASD Board Director</b>	Sue Judlin	<b>Plan Development</b>

## Key Strategies, Policies, and Procedures

### Cleaning, Sanitizing, Disinfecting, and Ventilation

#### Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

**Summary of Responses to Key Questions:**

**The buildings have been monitored daily throughout the summer months. All visitors and employees have completed screening methods. In addition, our buildings have undergone a deep cleaning process. Masks have been made available, hand sanitizer units have been installed in every classroom, hallways, cafeteria areas, bathrooms.**

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p><b>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b></p>	<p>Increased use of PPE required (masks, gloves, face-shields)</p> <p>Increase Social Distancing &amp; Hygiene Practices</p> <p>The district will follow the CDC's Guidance for Cleaning &amp; Disinfecting Schools</p> <p><a href="#">CDC Guidance for Cleaning and Disinfecting Schools</a></p> <p>Clean and disinfect frequently touched surfaces and objects within the school and on buses at least daily, including door handles, handrails, sink handles, and drinking fountains.</p> <p>Increase the frequency to clean and disinfect high touch areas such as bathrooms, desks, chairs</p> <p>Steps will be taken to limit the use of communal drinking fountains and provide safe alternatives for providing water when possible.</p> <p>Implement and Supervise the Daily and Weekly COVID-19 cleaning activities.</p>	<p>Increased use of PPE required (masks, gloves, face-shields)</p> <p>Increase Social Distancing &amp; Hygiene Practices</p> <p>The district will follow the CDC's Guidance for Cleaning &amp; Disinfecting Schools</p> <p><a href="#">CDC Guidance for Cleaning and Disinfecting Schools</a></p> <p>Clean and disinfect frequently touched surfaces and objects within the school and on buses at least daily, including door handles, sink handles, and drinking fountains.</p> <p>Increase the frequency to clean and disinfect high touch areas such as bathrooms, desks, chairs</p> <p>Steps will be taken to limit the use of communal drinking fountains and provide safe</p>	<p>Director of Building and Grounds</p>	<p>PPE</p> <p>CDC Website</p> <p>COVID-19 Daily</p> <p>COVID-19 Weekly Clean</p> <p>Custodial Supervisor Inspection Form</p> <p>Overlap of custodial time schedules to increase coverage during normal school hours.</p> <p>Monitor the need for additional custodial staffing and increase when appropriate</p>	<p>Y</p>

		<p>alternatives for providing water when possible.</p> <p>Implement and Supervise the Daily and Weekly COVID-19 cleaning activities.</p>			
<b>Other cleaning, sanitizing, disinfecting, and ventilation practices</b>	<p>Weekly use of Avistat-D Spray Disinfectant</p> <p>Classrooms and common areas will be ventilated with additional circulation of outdoor air when possible, using windows, doors, and/or fans.</p>	<p>Weekly use of Avistat-D Spray Disinfectant</p> <p>Classrooms and common areas will be ventilated with additional circulation of outdoor air when possible, using windows, doors, and/or fans.</p>	Director of Building and Grounds	Avistat-D Spray Disinfectant	Y

## Social Distancing and Other Safety Protocols

### Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

**Summary of Responses to Key Questions: Please see health and safety plan summary at the end of this document.**

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p><b>* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</b></p>	<p>Schedules should be as static as possible by having the same group of students with the same group of staff based on age and developmental level. (Not intended to restrict IEP/GIEP recommendations)</p> <p>Restrict interactions between groups of students</p> <p>Staggered schedule to limit the number of individuals in a classroom or other space.</p> <p>Limit gatherings, events and extracurricular activities to those that can maintain social distancing.</p> <p>Hold classes in gyms, auditoriums, other large spaces, or outdoors when possible.</p> <p>Turn desks facing the same direction or have students only sit on one side of the table, spaced apart.</p> <p>Desks spacing per PDE guidelines.</p> <p>Sneeze guards installed on student desks in high priority need classrooms</p>	<p>Schedules should be as static as possible by having the same group of students with the same group of staff based on age and developmental level. (Not intended to restrict IEP/GIEP recommendations)</p> <p>Restrict interactions between groups of students</p> <p>Limit the number of individuals in a classroom or other space.</p> <p>Limit gatherings, events and extracurricular activities to those that can maintain social distancing.</p> <p>Hold classes in gyms, auditoriums, other large spaces, or outdoors when possible.</p> <p>Turn desks facing the same direction or have students only sit on one side of the table, spaced apart.</p> <p>Desks spacing as far apart as possible to meet social distancing guidelines.</p> <p>Face masks required in accordance to PDE guidelines</p> <p>Sneeze guards installed on student</p>	<p>Building Principals</p>	<p>Additional Student Desks</p> <p>Plexiglass Dividers</p> <p>PPEs</p>	<p>N</p>

	Limit movement of classes. Teachers will come to the classroom instead of the students moving K-8	desks in high priority need classrooms  Limit movement of classes. Teachers will come to the classroom instead of the students moving when possible. (K-4)			
<b>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</b>	<p>Students will be encouraged to use hand sanitizer, provided at stations within the cafeterias, prior to consuming food or beverages.</p> <p>Parents /guardians will be encouraged to deposit funds using the on-line payment portal, avoiding the handling of cash and checks in the cafeterias.</p> <p>Meal condiments will be limited and provided to students on the serving trays.</p> <p>Students will not be permitted to serve themselves for items such as fruit and or vegetable selections. Staff will serve students all meal components. Selection of fruits and vegetables will be limited. Meal options will be limited.</p> <p>Student dining areas and cafeteria serving areas will be thoroughly cleaned between lunch periods.</p>	<p>Students will be encouraged to use hand sanitizer, provided at stations within the cafeterias, prior to consuming food or beverages.</p> <p>Parents /guardians will be encouraged to deposit funds using the on-line payment portal, avoiding the handling of cash and checks in the cafeterias.</p> <p>Meal condiments will be limited and provided to students on the serving trays.</p> <p>Students will not be permitted to serve themselves for items such as fruit and or vegetable selections. Staff will serve students all meal components. Selection of fruits and vegetables will be limited. Meal options will be limited.</p> <p>Student dining areas and cafeteria serving areas will be thoroughly cleaned between lunch periods.</p> <p>Face masks required in accordance to PDE guidelines</p>	Building Principals	<p>PPEs</p> <p>Materials TBD by Food Services</p> <p>Hand Sanitizer and Touchless Hand Sanitizer stations</p>	N

	<p>Face masks required in accordance to PDE guidelines.</p> <p>To accommodate social distancing, classrooms and unscheduled larger areas may be utilized as meal consumption areas.</p> <p>Plexiglass partitions will be installed for social distancing provisions from servers to students.</p> <p>Grades 5 – 12 may utilize the use of an assigned ID Card to limit the POS contacts on the touch pad.</p>				
<p><b>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</b></p>	<p>All staff will be trained on healthy hygiene practices so they can teach these to students.</p> <p>Ensure handwashing strategies include washing with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not available and hands are not visibly dirty, use an alcohol-based hand sanitizer that contains at least 60% alcohol.</p> <p>CDC - handwashing resources that include <a href="#">health promotion materials</a>,</p>	<p>All staff will be trained on healthy hygiene practices so they can teach these to students.</p> <p>Ensure handwashing strategies include washing with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not available and hands are not visibly dirty, use an alcohol-based hand sanitizer that contains at least 60% alcohol.</p> <p>CDC - handwashing resources that include <a href="#">health promotion materials</a>, information on <a href="#">proper handwashing</a></p>	School Nurses	<p>PPEs</p> <p>Hand Sanitizer and Touchless Hand Sanitizer Stations</p> <p>CDC Training Materials</p>	Y

	<p>information on <a href="#">proper handwashing technique</a>, and <a href="#">tips for families to help children develop good handwashing habits</a>.</p> <p>Ensure adequate supplies (e.g., soap, paper towels, hand sanitizer, tissue) to support healthy hygiene practices.</p>	<p><a href="#">technique</a>, and <a href="#">tips for families to help children develop good handwashing habits</a>.</p> <p>Ensure adequate supplies (e.g., soap, paper towels, hand sanitizer, tissue) to support healthy hygiene practices.</p>			
<p><b>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</b></p>	<p>Post CDC Germs Are Everywhere and Wash Your Hands Posters in all District Cafeterias and Restrooms and other high traffic areas</p> <p><a href="#">CDC Germs are Everywhere</a></p> <p><a href="#">CDC Wash Your Hands</a></p>	<p>Post CDC Germs Are Everywhere and Wash Your Hands Posters in all District Cafeterias and Restrooms and other high traffic areas.</p> <p><a href="#">CDC Germs are Everywhere</a></p> <p><a href="#">CDC Wash Your Hands</a></p>	Building Principals	<p>CDC Training Materials</p> <p>Posters</p>	N
<p><b>* Identifying and restricting non-essential visitors and volunteers</b></p>	<p>Face masks required in accordance to PDE guidelines</p> <p>Restrict nonessential visitors, volunteers, and activities that involve other groups (including Parks and Rec programming).</p> <p>No outside individuals renting facilities under Policy 707.</p> <p>Do not schedule large group activities including, but not limited to assemblies, concerts, and theater.</p>	<p>Restrict nonessential visitors, volunteers, and activities that involve other groups (including Parks and Rec programming and facilities within the Administration Building).</p> <p>The Marylou Putnam Fitness Center will be available through scheduled appointments only.</p> <p>No outside individuals renting facilities under Policy 707. (This will be re-evaluated in the future)</p>	Building Principals	N/A	N

		<p>Limit large group activities such as extracurriculars in accordance with PIAA and PMEA Guidelines</p> <p>Ensure all large group activities including, but not limited to assemblies, concerts, and theater shows follow social distancing guidelines.</p>			
<p><b>Limiting the sharing of materials among students</b></p>	<p>Clean and disinfect shared items between uses</p> <p>Keep each student's belongings separated from others' and in individually labeled containers, cubbies, lockers or other areas.</p> <p>Ensure adequate supplies to minimize sharing of high touch materials to the extent possible or limit to one group of students at a time and disinfect in between use.</p> <ul style="list-style-type: none"> <li>● Textbooks that are shared</li> <li>● Technology</li> <li>● Art Supplies</li> <li>● PE Equipment</li> </ul> <p>Avoid using other employees'/students' phones, desks, offices, or other work tools and equipment, when possible. Clean</p>	<p>Clean and disinfect shared items between uses</p> <p>Keep each student's belongings separated from others' and in individually labeled containers, cubbies, lockers or other areas.</p> <p>Ensure adequate supplies to minimize sharing of high touch materials to the extent possible or limit to one group of students at a time and disinfect in between use.</p> <ul style="list-style-type: none"> <li>● Textbooks that are shared</li> <li>● Technology</li> <li>● Art Supplies</li> <li>● PE Equipment</li> </ul> <p>Avoid using other employees'/students' phones, desks, offices, or other work tools and equipment, when possible. Clean and disinfect them before and after use.</p>	<p>Building Principals</p> <p>Classroom Teachers</p>	<p>Cleaning Materials</p> <p>Individual Student Materials</p>	<p>N</p>

	and disinfect them before and after use.				
<b>Staggering the use of communal spaces and hallways</b>	<p>Face masks required in accordance with PDE guidelines.</p> <p>Create one-way traffic patterns in hallways.</p> <p>Stagger bell schedules to eliminate all class changes being conducted at the same time</p> <p>Separate students within common areas.</p> <ul style="list-style-type: none"> <li>● Arrival</li> <li>● Dismissal Lines</li> <li>● Lunch</li> </ul> <p>Pursue virtual group events, gatherings, or meetings, if possible, and promote social distancing of at least 6 feet between people if events are held</p>	<p>Face masks required in accordance with PDE guidelines.</p> <p>Create one-way traffic patterns in hallways.</p> <p>Stagger bell schedules to eliminate all class changes being conducted at the same time</p> <p>Separate students within common areas.</p> <ul style="list-style-type: none"> <li>● Arrival</li> <li>● Dismissal Lines</li> <li>● Lunch</li> </ul> <p>Pursue virtual group events, gatherings, or meetings, if possible, and promote social distancing of at least 6 feet between people if events are held</p>	Building Principals	Hallway Signage	N
<b>Adjusting transportation schedules and practices to create social distance between students</b>	<p>Face masks required in accordance with PDE guidelines.</p> <p>Routes will be developed, paying particular attention to balancing student ridership.</p> <p>Family members will be seated together</p>	<p>Face masks required in accordance with PDE guidelines.</p> <p>Routes will be developed, paying particular attention to balancing student ridership.</p> <p>Family members will be seated together</p>	Transportation Coordinator	TBD by District and bus contractors	N

	<p>No more than 2 students will be permitted in a seat</p> <p>Students will be encouraged to wear masks. They will also be encouraged to sit apart from other students.</p> <p>All Extracurricular and Educational field trips will be limited.</p> <p>Roof hatches and windows will be opened whenever possible to allow for the best ventilation.</p> <p>School buses and vehicles will be disinfected nightly, at minimum.</p>	<p>No more than 2 students will be permitted in a seat</p> <p>Students will be encouraged to wear masks. They will also be encouraged to sit apart from other students.</p> <p>All Extracurricular and Educational field trips will be limited.</p> <p>Roof hatches and windows will be opened whenever possible to allow for the best ventilation.</p> <p>School buses and vehicles will be disinfected nightly, at minimum.</p>			
<p><b>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</b></p>	<p>Face masks required in accordance with PDE guidelines.</p> <p>To the extent feasible, students should be socially distanced six feet apart pursuant to CDC and PDE guidelines. If six feet is not achievable in the classroom setting, students should be spaced to the maximum extent possible.</p> <p>Identify small groups and keep them together (cohorting).</p> <p>Ensure that student and staff groupings are as static as</p>	<p>Face masks required in accordance with PDE guidelines.</p> <p>To the extent feasible, students should be socially distanced six feet apart pursuant to CDC and PDE guidelines. If six feet is not achievable in the classroom setting, students should be spaced to the maximum extent possible.</p> <p>Identify small groups and keep them together (cohorting).</p> <p>Ensure that student and staff groupings are as static as possible by having the</p>	<p>Building Principals</p>	<p>N/A</p>	<p>N</p>

	<p>possible by having the same group of children stay with the same staff (all day for young children, as much as possible for older children). (Not intended to restrict IEP/GIEP recommendations)</p> <p>Limit mixing between groups if possible.</p> <p>Restrict interactions between groups of students.</p>	<p>same group of children stay with the same staff (all day for young children, as much as possible for older children). (Not intended to restrict IEP/GIEP recommendations)</p> <p>Limit mixing between groups if possible.</p> <p>Restrict interactions between groups of students.</p>			
<p><b>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</b></p>	<p>Update the WASD website with any transportation changes.</p> <p>Utilize the parent call system to update.</p>	<p>Update the WASD website with any transportation changes.</p> <p>Utilize the parent call system to update.</p>	<p>Superintendent</p> <p>Transportation Coordinator</p>	N/A	N
<p><b>Other social distancing and safety practices</b></p>	<p>Additional social distancing and safety practices may be established based on the evaluation of the implementation of this plan.</p> <p>The number of students entering and exiting buildings at specific locations will be adjusted as appropriate.</p> <p>Desk shields will be utilized in the classroom environment</p>	<p>Additional social distancing and safety practices may be established based on the evaluation of the implementation of this plan.</p> <p>The number of students entering and exiting buildings at specific locations will be monitored and adjusted as appropriate.</p> <p>Desk shields will be utilized in the classroom environment when appropriate</p>	<p>Building Principals</p>	<p>Desk Shields</p>	N

## Monitoring Student and Staff Health

### Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable or uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

**Summary of Responses to Key Questions: Please see health and safety plan summary at the end of this document.**

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* <b>Monitoring students and staff for symptoms and history of exposure</b>	<p>Student screening for symptoms will be completed by all parents/ guardians at home each morning before the start of the school day.</p> <p>No children with symptoms will be sent on a bus or brought to school.</p> <p>All District staff will perform a symptom screen on themselves prior to</p>	<p>Student screening for symptoms will be completed by all parents/ guardians at home each morning before the start of the school day.</p> <p>No children with symptoms will be sent on a bus or brought to school.</p> <p>All District staff will perform a symptom screen on themselves prior to</p>	School Nurses	<p>Thermometers</p> <p>Self-Screen and Reporting Procedures</p> <p>Staff training</p> <p>Parent and Community Resources</p>	Y

	<p>leaving for work and will stay home if ill.</p> <p>If any individual exhibits symptoms while in a school building, a screening will be completed by the school nurse.</p> <p>All staff will be trained to recognize the appropriate signs to monitor for symptoms and history of exposure.</p> <p>The District will share resources with the school community to help families understand when to keep children home.</p> <p>Temperature screenings will take place daily</p> <p>Self-reporting of suspected contact or travel to a high-risk area will be required</p> <p><a href="#">AAP When to Keep Your Child Home</a></p>	<p>leaving for work and will stay home if ill.</p> <p>If any individual exhibits symptoms while in a school building, a screening will be completed by the school nurse.</p> <p>All staff will be trained to recognize the appropriate signs to monitor for symptoms and history of exposure.</p> <p>The District will share resources with the school community to help families understand when to keep children home.</p> <p>Temperature screenings will take place daily</p> <p>Self-reporting of suspected contact or travel to a high-risk area will be required</p> <p><a href="#">AAP When to Keep Your Child Home</a></p>			
<p><b>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate</b></p>	<p>Work with school administrators, nurses, and other healthcare providers to identify an isolation room or area to separate anyone who has</p>	<p>Work with school administrators, nurses, and other healthcare providers to identify an isolation room or area to separate anyone who</p>	School Nurses	<p>PPEs</p> <p>Thermometers</p> <p>Self-Screen and Reporting Procedures</p>	N

<p><b>a history of exposure</b></p>	<p>COVID-19 symptoms.</p> <p>School nurses and other healthcare providers should use <a href="#">Standard and Transmission-Based Precautions</a> when caring for sick people.</p> <p><a href="#">What Healthcare Personnel Should Know About Caring for Patients with Confirmed or Possible COVID-19 Infection.</a></p> <p>Close off the area used by a person testing positive for COVID-19 and do not use before cleaning and disinfecting.</p> <p>Notify staff and families of confirmed case while maintaining confidentiality.</p>	<p>has COVID-19 symptoms.</p> <p>School nurses and other healthcare providers should use <a href="#">Standard and Transmission-Based Precautions</a> when caring for sick people.</p> <p><a href="#">What Healthcare Personnel Should Know About Caring for Patients with Confirmed or Possible COVID-19 Infection.</a></p> <p>Close off the area used by a person testing positive for COVID-19 and do not use before cleaning and disinfecting.</p> <p>Notify staff and families of confirmed case while maintaining confidentiality.</p>		<p>Staff training</p> <p>Parent and Community Resources</p> <p>Isolation Area</p>	
<p><b>* Returning isolated or quarantined staff, students, or visitors to school</b></p>	<p>Persons who have COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:</p> <p>10 days from the onset of symptoms.</p> <p>Resolution of fever without the use of fever-reducing</p>	<p>Persons who have COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:</p> <p>10 days from the onset of symptoms.</p> <p>Resolution of fever without the use of fever-reducing medications for the previous 72 hours.</p> <p>Improvement in respiratory symptoms</p>	<p>School Nurses</p>	<p>Thermometers</p> <p>Self-Screen and Reporting Procedures</p> <p>Staff training</p> <p>Parent and Community Resources</p>	<p>Y</p>

	<p>medications for the previous 72 hours.</p> <p>Improvement in respiratory symptoms (e.g., cough, shortness of breath)</p> <p>OR</p> <p>Negative results of an FDA Emergency Use Authorized COVID-19 molecular assay for detection of SARS-CoV-2 RNA from at least two consecutive respiratory specimens collected <math>\geq 24</math> hours apart (total of two negative specimens)</p>	<p>(e.g., cough, shortness of breath)</p> <p>OR</p> <p>Negative results of an FDA Emergency Use Authorized COVID-19 molecular assay for detection of SARS-CoV-2 RNA from at least two consecutive respiratory specimens collected <math>\geq 24</math> hours apart (total of two negative specimens)</p>			
<p><b>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</b></p>	<p>The district will utilize a number of communication tools to notify staff, families and the public of a school closure, including, but not limited to: the District Webpage, School Messenger (phone, text and email), social media and letters.</p> <p>Post Health and Safety Plan on WASD Website</p>	<p>The district will utilize a number of communication tools to notify staff, families and the public of a school closure, including, but not limited to: the District Webpage, School Messenger (phone, text and email), social media and letters.</p> <p>Post Health and Safety Plan on WASD Website</p>	Superintendent	<p>School Messaging System</p> <p>District Website</p>	N

	Provide regular update information on WASD website and in parent flyers/letters.  Prepare parents and families for remote learning if school is temporarily dismissed.	Provide regular update information on WASD website and in parent flyers/letters.  Prepare parents and families for remote learning if school is temporarily dismissed.			
<b>Other monitoring and screening practices</b>	Additional monitoring and screening practices will be implemented as needed through the ongoing evaluation of this plan.	Additional monitoring and screening practices will be implemented as needed through the ongoing evaluation of this plan.	School Nurses	N/A	N

## Other Considerations for Students and Staff

### Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

**Summary of Responses to Key Questions: Please see health and safety plan summary at the end of this document.**

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protecting students and staff at higher risk for severe illness	Cancel all non-essential travel	Cancel all non-essential travel	Superintendent	N/A	N

	<p>The district will follow guidelines set forth in the (FFCRA) Families First Coronavirus Response Act</p> <p>Discourage the use of perfect attendance awards and incentives.</p>	<p>The district will follow guidelines set forth in the (FFCRA) Families First Coronavirus Response Act</p> <p>Discourage the use of perfect attendance awards and incentives.</p>			
<p><b>* Use of face coverings (masks or face shields) by all staff</b></p>	<p>Policies regarding face masks will follow guidelines set by PDE and the state.</p>	<p>Policies regarding face masks will follow guidelines set by PDE and the state.</p>	<p>Building Principals</p>	<p>N/A</p>	<p>N</p>
<p><b>* Use of face coverings (masks or face shields) by older students (as appropriate)</b></p>	<p>Policies regarding face masks will follow guidelines set by PDE and the state.</p>	<p>Policies regarding face masks will follow guidelines set by PDE and the state.</p>	<p>Building Principals</p>	<p>Signage regarding expectations</p>	<p>N</p>
<p><b>Unique safety protocols for students with complex needs or other vulnerable individuals</b></p>	<p>Extra precautions in low incidence programs (AS, MDS, SFLS, LSS).</p> <p>Servicing students in low incidence programs can be problematic due to, but not limited to, students with medical concerns, students not understanding the importance of wearing a mask, students unable to maintain proper social distance, students requiring hand-over-hand instruction and support, students requiring assistance with feeding or toileting.</p> <p>For these reasons, extra precautions will be implemented.</p>	<p>Extra precautions in low incidence programs (AS, MDS, SFLS, LSS).</p> <p>Servicing students in low incidence programs can be problematic due to, but not limited to, students with medical concerns, students not understanding the importance of wearing a mask, students unable to maintain proper social distance, students requiring hand-over-hand instruction and support, students requiring assistance with feeding or toileting.</p> <p>For these reasons, extra precautions will be implemented.</p>	<p>Supervisor of Special Education Building Principals</p>	<p>N/A</p>	<p>N</p>

	<p>These precautions include:</p> <p>If a sink is available in the classroom, staff should thoroughly wash hands immediately before and after working with a student. If a sink is not available hand sanitizer will be used.</p> <p>Avoid the use of communal objects for student reinforcement. If such objects are used with multiple students, each object should be disinfected immediately before and after student use.</p> <p>Personal student devices should be disinfected each time a student enters or exits the classroom.</p> <p>The district's feeding protocol should be followed when feeding students. Staff should wear gloves when feeding students.</p> <p>Bathrooms and changing tables should be disinfected before and after student use. Limit students to one at a time. Students should be assisted with hand-washing.</p> <p>Students should be encouraged to wear masks while in common areas such as the hallway. Students should be encouraged not to</p>	<p>These precautions include</p> <p>If a sink is available in the classroom, staff should thoroughly wash hands immediately before and after working with a student. If a sink is not available hand sanitizer will be used.</p> <p>Avoid the use of communal objects for student reinforcement. If such objects are used with multiple students, each object should be disinfected immediately before and after student use.</p> <p>Personal student devices should be disinfected each time a student enters or exits the classroom.</p> <p>The district's feeding protocol should be followed when feeding students. Staff should wear gloves when feeding students.</p> <p>Bathrooms and changing tables should be disinfected before and after student use. Limit students to one at a time. Students should be assisted with hand-washing.</p> <p>Students should be encouraged to wear masks while in common areas such as the hallway. Students should be encouraged not to</p>			
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	touch walls and fixtures when in hallways.  Attendance waivers pursuant to board policy for students who qualify.	touch walls and fixtures when in hallways.  Attendance waivers pursuant to board policy for students who qualify.			
<b>Strategic deployment of staff</b>	Identify critical job functions and positions, and plan for alternative coverage by cross-training staff.  Increase the number of building base substitutes	Identify critical job functions and positions, and plan for alternative coverage by cross-training staff.  Increase the number of building base substitutes	Building Principals	N/A	N

## Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
<b>Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students</b>	WASD Staff	Director of Buildings and Grounds	Staff Meeting w/ handouts	CDC Guidance for Cleaning and Disinfecting Schools	3/16/2020	Ongoing
<b>Avistat-D Spray Disinfectant</b>	WASD Staff	Director of Buildings and Grounds	One-on-One Training	Job Card	6/20/2018	Ongoing
<b>Healthy Hygiene Practices</b>	All Staff	School Nurses	Online Training		8/3/2020	Prior to start of 20-21 School Year
<b>Implementing the WASD Health and Safety Plan</b>	All Staff	All administrators, nurses, food service director, Building and Grounds supervisor	Online and face-to-face training		8/3/2020	Prior to start of 20-2021 School Year
<b>Physical Education</b>	PE Teachers	All administrators	Online and face-to-face training		8/3/2020	Prior to start of 20-21 School Year
<b>Implementing the WASD Health and Safety Plan for Building Administrators</b>	All Principals, Supervisor of Special Education	All administrators	In Person Training		8/3/2020	Prior to start of 20-21 School Year

<b>COVID-19 Health and Safety Plan Discussion</b>	Principals Supervisor of Special Education Nurses	All administrators	In Person Training		Week of 7/9/20	Ongoing
<b>COVID 19 Health Care Procedures for Nurses</b>	All Nurses		In Person Training		TBA	Prior to start of 20-21 School Year
<b>Safety Protocols for Students with Complex Needs</b>	Special Education	Supervisor of Special Education	TBA		TBA	Prior to start of 20-21 School Year

## Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
<b>2020-2021 District Instructional Options</b>	Staff Guardians Community	Superintendent	School Messenger  District Website  Blog	7/15/20	Ongoing
<b>Board of Directors COVID-19 Update</b>	Board of Directors and Community	Superintendent	Verbal reporting during school board meetings.	7/14/2020	Ongoing
<b>Committee Member Updates</b>	Parent/Community Member Representatives	Superintendent and Building Principals	Zoom Meeting	TBD	TBD
<b>Superintendents' Advisory Committee (SAC) Meeting</b>	Building Staff Representatives	Superintendent	Zoom Meeting	Weekly/ Monthly Meetings	Weekly/ Monthly Meetings
<b>Parent and Community Survey</b>	Guardians and Community Members	Superintendent	Online Survey	6/17/2020	7/1/2020
<b>Return to School Survey</b>	Parent/Guardians	Superintendent	Online Survey	7/17/2020	7/21/2020

<b>Parent/Guardian Updates</b>	Parent/Guardians	Superintendent and Building Principals	Email, Video, Phone Message	Ongoing	Ongoing
<b>Staff Updates</b>	Staff	Superintendent and Building Principals	Email, Video, Phone Message  Staff Meetings  Inservices/ Act 80	Ongoing	Ongoing

# Health and Safety Plan Summary: Wellsboro Area School District

**Anticipated Launch Date: August 26**

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

## Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b></p>	<p>Increased use of PPE required (masks, gloves, face-shields)</p> <p>Increase Social Distancing &amp; Hygiene Practices</p> <p>The district will follow the CDC’s Guidance for Cleaning &amp; Disinfecting Schools</p> <p><a href="#">CDC Guidance for Cleaning and Disinfecting Schools</a></p> <p>Clean and disinfect frequently touched surfaces and objects within the school and on buses at least daily, including door handles, sink handles, and drinking fountains.</p> <p>Increase the frequency to clean and disinfect high touch areas such as bathrooms, desks, chairs</p> <p>Steps will be taken to limit the use of communal drinking fountains and provide safe alternatives for providing water when possible.</p> <p>Implement and Supervise the Daily and Weekly COVID-19 Cleaning Activities as specified on the Daily and Weekly COVID-19 Job Cards</p> <p>Increase ventilation rates from OCC Hours Only to 24/7 Operation</p> <p>Increase OA% from 10% to 40%</p> <p>Weekly use of Avistat-D Spray Disinfectant</p> <p>Classrooms and common areas will be ventilated with additional circulation of outdoor air when possible, using windows, doors, and/or fans.</p>

## Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<p>* <b>Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</b></p>	<p>Schedules will be as static as possible by having the same group of students with the same group of staff based on age and developmental level.</p>
<p>* <b>Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</b></p>	<p>Restrict interactions between groups of students</p> <p>Limit the number of individuals in a classroom or other space.</p>
<p>* <b>Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</b></p>	<p>Limit gatherings, events and extracurricular activities to those that can maintain social distancing.</p>
<p>* <b>Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</b></p>	<p>Hold classes in gyms, auditoriums, other large spaces, or outdoors when possible.</p> <p>Turn desks facing the same direction or have students only sit on one side of the table, spaced apart.</p>
<p>* <b>Handling sporting activities consistent with the <a href="#">CDC Considerations for Youth Sports</a> for recess and physical education classes</b></p>	<p>Desktop sneeze guards will be made available to high-risk areas.</p>
<p>* <b>Limiting the sharing of materials among students</b></p>	<p>Students will be encouraged to use hand sanitizer, provided at stations within the cafeterias, prior to consuming food or beverages.</p>
<p>* <b>Staggering the use of communal spaces and hallways</b></p>	<p>Parents /guardians will be encouraged to deposit funds using the on-line payment portal, avoiding the handling of cash and checks in the cafeterias.</p>
<p>* <b>Adjusting transportation schedules and practices to create social distance between students</b></p>	<p>Meal envelopes will be utilized for students who wish to pay by cash or check.</p>
<p>* <b>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</b></p>	<p>Meal options will be limited.</p> <p>Meal condiments will be limited and provided to students on the serving trays.</p>
<p>* <b>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</b></p>	<p>Students will not be permitted to serve themselves for items such as fruit and or vegetable selections. Staff will serve students all meal components. Selection of fruits and vegetables will be limited.</p>
<p>* <b>Other social distancing and safety practices</b></p>	<p>Student dining areas and cafeteria serving areas will be thoroughly cleaned between lunch periods.</p>
<p>* <b>Facemask or shields will adhere to CDC/PDE guidelines.</b></p>	<p>All staff will be trained on healthy hygiene practices so they can teach these to students.</p>
	<p>Ensure handwashing strategies include washing with soap and water for at least 20 seconds, especially after</p>

	<p>going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not available and hands are not visibly dirty, use an alcohol-based hand sanitizer that contains at least 60% alcohol.</p> <p>CDC - handwashing resources that include <a href="#">health promotion materials</a>, information on <a href="#">proper handwashing technique</a>, and <a href="#">tips for families to help children develop good handwashing habits</a>.</p> <p>Ensure adequate supplies (e.g., soap, paper towels, hand sanitizer, tissue) to support healthy hygiene practices.</p> <p>Post CDC Germs Are Everywhere and Wash Your Hands Posters in all District Cafeterias and Restrooms and other high traffic areas.</p> <p><a href="#">CDC Germs are Everywhere</a></p> <p><a href="#">CDC Wash Your Hands</a></p> <p><a href="#">Translated Posters</a></p>
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**Monitoring Student and Staff Health**

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Monitoring students and staff for symptoms and history of exposure</b></p> <p><b>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b></p> <p><b>* Returning isolated or quarantined staff, students, or visitors to school</b></p> <p><b>* Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</b></p>	<p>All students and employees should remain at home with the display of any illness symptoms.</p> <p>Symptom screening will be done by all parents/guardians at home each morning before the school day.</p> <p>No children with symptoms will be sent on a bus or brought to school.</p> <p>All district staff will perform a symptom screen on themselves prior to leaving for work and will stay home if ill.</p> <p>Students who become ill during school hours will be required to be picked up by either a parent or guardian upon notification from the school nurse.</p> <p>Temperature screening will be required upon entrance to school for students or staff.</p> <p>Students and staff will consistently be made aware of the signs and symptoms of COVID-19.</p>

Students and staff will go to the nurse immediately if feeling ill or symptomatic.

The District will share resources with the school community to help families understand when to keep children home.

[AAP When to Keep Your Child Home](#)

Work with school administrators, nurses, and other healthcare providers to identify an isolation room or area to separate anyone who has COVID-19 symptoms.

School nurses and other healthcare providers should use [Standard and Transmission-Based Precautions](#) when caring for sick people.

[What Healthcare Personnel Should Know About Caring for Patients with Confirmed or Possible COVID-19 Infection.](#)

Close off the area used by a person testing positive for COVID-19 and do not use before cleaning and disinfecting.

Notify staff and families of confirmed case while maintaining confidentiality.

Persons who have COVID-19 symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:

1. 10 days from the onset of symptoms.
2. Resolution of fever without the use of fever-reducing medications for the previous 72 hours.
3. Improvement in respiratory symptoms (e.g., cough, shortness of breath)

OR

Negative results of an FDA Emergency Use Authorized COVID-19 molecular assay for detection of SARS-CoV-2 RNA from at least two consecutive respiratory specimens collected  $\geq 24$  hours apart (total of two negative specimens)

Post Health and Safety Plan on WASD Website

Provide regular update information on WASD website and in parent flyers/letters.

Prepare parents and families for remote learning if school is temporarily dismissed.

## Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Protecting students and staff at higher risk for severe illness</b></p> <p><b>* Use of face coverings (masks or face shields) by all staff</b></p> <p><b>* Use of face coverings (masks or face shields) by older students (as appropriate)</b></p> <p><b>* Unique safety protocols for students with complex needs or other vulnerable individuals</b></p> <p><b>* Strategic deployment of staff</b></p>	<p>Limit or cancel all non-essential travel</p> <p>The district will follow guidelines set forth in the (FFCRA) Families First Coronavirus Response Act</p> <p>Discourage the use of perfect attendance awards and incentives.</p> <p>Use of face coverings will follow guidelines put in place by PDE and the state.</p> <p>Extra precautions in low incidence programs.</p> <p>* Servicing students in low incidence programs can be problematic due to, but not limited to, students with medical concerns, students not understanding the importance of wearing a mask, students unable to maintain proper social distance, students requiring hand-over-hand instruction and support, students requiring assistance with feeding or toileting.</p> <p>For these reasons, extra precautions will be implemented. These precautions include:</p> <p>* If a sink is available in the classroom, staff should thoroughly wash hands immediately before and after working with a student. If a sink is not available hand sanitizer will be used.</p> <p>* Avoid the use of communal objects for student reinforcement. If such objects are used with multiple students, each object should be disinfected immediately before and after student use.</p> <p>* Personal student devices should be disinfected each time a student enters or exits the classroom.</p> <p>* The district’s feeding protocol should be followed when feeding students. Staff should wear gloves when feeding students.</p> <p>* Bathrooms and changing tables should be disinfected before and after student use. Limit students to one at a time. Students should be assisted with hand-washing.</p> <p>* Students should be encouraged to wear masks while in common areas such as the hallway. Students should be encouraged not to touch walls and fixtures when in hallways.</p>

\* Identify critical job functions and positions, and plan for alternative coverage by cross-training staff.

\* Increase the number of building base substitutes.

## Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for the Wellsboro Area School District reviewed and approved the Phased School Reopening Health and Safety Plan on July 14, 2020.

The plan was approved by a vote of:

  7   Yes

  0   No

Affirmed on: **July 14, 2020**

By:



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*(Signature\* of Board President)*

Mrs. Susan Judlin

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*(Print Name of Board President)*

\*Electronic signatures on this document are acceptable using one of the two methods detailed below.

**Option A:** The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

**Option B:** If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.